

## RELEASE NOTES\_FEBRUARY 2011

### Major changes

Change #	Known issue	Software update
1141075	Scheduling options for Audit, Compliance, Training/Licensing and Meetings not flexible enough and doesn't allow for editing of current occurrence	Significant improvement of scheduling functionality and capacity to edit current item occurrence in the Audit, Compliance, Training/Licensing and Meetings Registers. See new user information sheets available from 20 20 Integrated Solutions.
1148085	The first occurrence of audit, compliance and training/licensing tasks appears in the tasks register regardless of when the task is due.	Tasks that have been scheduled through Audit, Compliance and Training/Licensing Registers will only display in the tasks register based on the user defined offset values
1141077	The following items display (for managers) as grey in the registers and can build up to reduce readability: <ul style="list-style-type: none"> <li>- Unpublished documents</li> <li>- Stopped audits</li> <li>- Stopped compliance items</li> <li>- Stopped training/licensing items</li> <li>- Inactive contacts</li> </ul>	Unpublished documents, contracts and records will display in a new 'Unpublished' tab in Documents Register. Contacts made 'inactive' will only be visible to the Administrator Stopped audits, compliance items, and training/licensing items will display in a new 'Stopped' tab in the Audit, Compliance and Training/Licensing Registers
1149270	No way of creating hyperlink from the audit setup screen to an audit tool on the Document Register	Audit report field allows creation of link to an approved document on the Document Register

### Minor changes

Change #	Known issue	Software update
1147670	Cannot enter name of external auditor if an external audit is being scheduled	Ability to add name of external auditor when scheduling an external audit.
1149181	Name of document in the Top 5 documents table on the Tasks Register is cut off short	Increased character length of document name on the Top 5 documents table on the Tasks Register
1149237	Character limit for organisation name in system setup does not accommodate the length of many organisation names	Increased character limit from 40 to 140 characters for organisation name in system setup
1149238	Tasks appear in random order	Tasks will automatically sort in due date order (overdue items at list start) when navigating to that page
1147668	Usability of the audit information form	Change audit type field to radio buttons in Audit Register
1149238	Name column sorting logic in the Contacts Register	Names in Contact Register will be sorted by last name
1149295	Doc ID numbers for records and contracts	Individual numbering (separate from documents) will now occur for Quality Records and Contracts
1149306	Failsafe access	Hidden admin password activated
1147829	Approving officer drop down list useability	Only managers will show in approving officer drop down menus
1149293	Document version numbers	Document version in the system will automatically advance to the

		next whole number upon approval. Versioning checkbox will be removed. Allow user to set initial version number upon uploading.
1149298	Selection of feedback type	Remove default feedback type on radio button in Feedback Register
1149302	Free text search field not automatically selecting tasks or meetings when navigating to those registers	Search type will default to tasks and meetings when in those registers
1138966	Register printout formatting	Improve print layout formatting for Registers
1149309	Related CI's created from other registers not showing a link to the original item.	Related register links column in the Continual Improvement Register will now show the 'created from' item
1149296	Approving officers cant easily access a link to the document they are being asked to approve	Link to the latest draft version of a document added to the approval screen in the Document Register
1149241	Useability of the Training Register	Remove auto concatenating the word 'training' to training description
1155963	Contacts searching only references 'name' field	Contacts search will reference BOTH name and company fields
1155965	System mandates a landline number for a contact	Validation on phone numbers will require EITHER mobile OR landline
1155962	Cannot set business contacts to be inactive	Business contacts and governing body contacts can be made inactive

### System Requirements - UNCHANGED

Server software requirements:

- ✓ MS Server 2003 R2
- ✓ IIS & ASP.NET 2.0
- ✓ .NET 3.5

Workstation software requirements (any of):

- ✓ Firefox 3.5 on Windows and Macintosh
- ✓ MS IE 8 on Windows
- ✓ Safari 4 on Macintosh

### Installing

Please note that this Release will overwrite your existing installation of Quality Coordinator. You won't lose any of your data but some past and current data may not fully map to new features or functionality. Review 'upgrade issues' below for any known issues.

### Upgrade issues

- ✓ There are no expected issues with this upgrade. Existing Register items at the time of upgrade will remain in tact and may feature some fields that will no longer exist in new items created after the upgrade.